

Shri Dnyaneshwar Mahavidyalaya, Newasa

Tal- Newasa Dist- Ahmednagar

IQAC Meeting Proceeding

Date: 06/07/2019

Time: 2:00pm

Day: Saturday

Venue: IQAC Hall

List of IQAC Member

(Internal Quality Assurance Cell)

Sr. No	Name of Teacher	Particulars Category	Designation
1	Dr. Kalhapure G. B.	Principal and Head of the Institution	Chairman
2	Prof. Ghanwat A. J.	Teacher, Vice Principal	Member
3	Prof. Deshmukh V. K.	Member of the Management	Member
4	Shri Firodiya A. K.	Local Society	Member
5	Shri Ude P. N.	Student Representative	Member
6	Shri Agale P. A.	Student Representative	Member
7	Prof. Shinde R. C.	Alumni Representative	Member
8	Prof. Kadam C. A.	Teacher (Academic Incharge)	Member
9	Dr. Shaikh A. M.	Teacher (Sr. Arts Faculty)	Member
10	Dr. Ghanwat S. P.	Teacher (Sr. Science Faculty)	Member
11	Dr. Shinde S. B.	Teacher (Sr. Commerce Faculty)	Member
12	Dr. Dhanwate K. G.	Teacher (SDO)	Member
13	Dr. Adik S. N.	Teacher (Ladies Representative)	Member
14	Dr. Tapase S. D.	Teacher (CEO)	Member
15	Shri Shirsath R. Y.	Senior Administrative	Member
16	Shri Tekale G. T.	Sr. Administrative	Member
17	Dr. Aware D. V.	IQAC Coordinator	Member
18	Dr. Kamble U. D.	IQAC Assist. Coordinator	Member

Agenda

- Item No. 01:** Approval of previous proceeding.
- Item No. 02:** Uploading Online AQAR for 2019-20
- Item No. 03:** Induction programme for teachers and students.
- Item No. 04:** Choice based Credit system (CBSC) implementation.
- Item No. 05:** Introducing new courses.
- Item No. 06:** Soft Skill Development (SSDP) training program.
- Item No. 07:** Filling up of (New Post) Vacancies
- Item No. 08:** Mentoring program.
- Item No. 9:** COC Bridge, Add-on, Value Added/SAWAYAM/MOOC courses.
- Item No. 10:** MoU with institutions.
- Item No. 11:** Parents and Alumni Meet.
- Item No. 12:** Financial Audit Report of 2018-19
- Item No. 13:** ISO 9001:2015 certification /NIRF Ranking.
- Item No. 14:** Introducing AAA.
- Item No. 15:** SSS implementation.
- Item No. 16:** DST/DBT/CPF proposals.
- Item No. 17:** Solar energy project implementation.
- Item No. 18:** Feedback action taken report.
- Item No. 19:** Grievance Redressal Students
- Item No. 20:** Any other issues prior permission of the chair

IQAC Coordinator

Principal

Item No. 01. Approval of the previous proceeding.

Discussion: Previous meeting of IQAC was called on 27/03/2018, at IQAC Hall. Dr. Aware D.V. read the last proceeding. Dr. Kamble U.D. proposed the motion of approval of the proceeding which was supported by cell member Dr. Deshmukh V. D.

Decision: It was resolved that previous proceeding is corrected and accepted.

Item No. 02: Online AQAR uploading for 2019-20

Discussion: The proposal was tabled before the cell members by Dr. Shinde S.B. It was informed to the cell that off-line AQAR for academic year 2017-18 was sent by the month of December 2018. He pointed out that sending next AQAR online is obligatory. There for he appealed for discussion on the issue. The proposal was supported by Asst. Professor Ghanwat A.J.

Decision: It was resolved that AQAR for 2019-20 will be uploaded online by end of December 2019

Item No. 03: Induction program for Teachers and Students.

Discussion Dr. Kamble U.D. brought it to the notice of the cell that as per new UGC guidelines each institute is supposed to conduct Induction program for Teachers' and Students' from this academic year. Many cell members inquired about the nature of the program, chairperson Principal Dr. Kalhapure G.B. informed the cell that Dr.Kamble U.D. has recently participated in three day workshop on the same thing held in Pune. He briefed the cell about the nature of Induction Program .During the discussion the cell members emphasized on starting this program for teachers and students. The proposal was tabled before the cell members by Dr. Shinde S.B. and it was supported by Dr. Shaikh A M

Decision: It was resolved that action plan for induction program will be prepared and executed.

Item No. 04: Choice based Credit system (CBCS) implementation.

Discussion: Dr Dhanwate K. G. informed the cell that CBCS guidelines are issued by Savitribai Phule Pune University Pune. According to these new guidelines the respective system is to be adopted from the academic year 2019-20. Dr. Tapase S. D. shared his concern and emphasized that some efforts must be taken up to help the teachers and students to overcome confusion. He suggested conducting faculty wise workshop so related issues may be addressed. During the discussion the next dates were finalized,

Faculty of Arts on 5/07/2019

Science & Commerce 6/07/2019.

Some cell members emphasized on conducting workshop for Arts faculty. Its date was finalized on 08/07/2019. The cell members emphasized on the teacher-student interaction regarding the awareness of Choice based Credit system.

Decision: Workshop on Choice Based Credit system of various faculties to be conducted on the fixed dates.

Item No. 05: Introducing New Courses.

Discussion: Principal Dr. Kalhapure G.B. informed the cell on the latest developments in the college. He happily mentioned and congratulated the head of History and Zoology, Dr. Sonawane D.J. and Dr. Aher Y.D. for their proposals to start two new courses on the campus M.A. History and Zoology at Special level. Dr. Ghanwat Sanjay tabled the motion while it was supported by Prof. Kadam C.A.

Decision: New course to be started on the campus from the academic year 2019-20.

Item No. 06: Starting Soft Skill Development (SSDP) training program.

Discussion: Dr. Adik S. N. tabled above the proposal and emphasized that college should restart soft skill development program for final year students. This program was being run in the college till academic year 2017-18. Last year it could not be run. It was decided that the program should be started even if we don't get any assistance from SPPU. College shall make necessary arrangements for the program. The cell members appreciated it and said that it would ensure some skills among the students like soft skills, interview techniques; Competitive Exam, Personality Development and Language related basic Skills.

Decision: It was resolved that soft skill program (SSDP) training program will be started from Academic. Year 2019-20.

Item No. 07: Filling up (New Post) Vacancies.

Discussion: The discussion regarding Vacant Post was taken up by vice Principal Prof Ghanwat A. J. He enlightened the cell on the present state of appointments for the teaching and non-teaching posts. It was cleared to the members that new appointment for academic year 2019-20 have been made for aided post on temporary basis as per the guidelines provided by the government and Mula Education Society, Sonai. All members shared their concern over the issue and supported the motion.

Decision: It was resolved that follow up regarding Vacant Posts will be taken.

Item No. 08: Mentoring program.

Discussion: Prof. Kadam C A. proposed the action plan for mentoring program to be conducted in college. The cell members suggested finding "teacher-students" ratio so we may guide students and take up their problems. For the best results mentor –mentee must be fixed and the program must be run on this academic year.

Decision: It was resolved that mentoring program will be started from academic year 2019-20.

Item No. 9: COC Bridge, Add-on, Value Added/SAYAM/MOOC courses.

Discussion: Dr. Shaikh A. M. proposed the motion and appealed the member to plan Add on/SWAYMM/MOVC Courses in the College. He drew attention to the newer policies

introduced by UGC and said that these courses will help the students to get extra skills along with regular teaching learning process. The proposal was supported by Dr. Kamble U.D.

Decision: It was resolved that COC, Bridge, Add on, value Added/SWAYAM/MOVC Courses to be introduced in college.

Item No. 10: MoU with various Institutions.

Discussion: Dr Shaikh A.M. proposed the motions on MoU with various Institutions.

- 1) **Vedanta Foundation, Mumbai:** From 2018-19 college has entered into the pact with Vedanta Foundation, Mumbai to run their courses in college campus. The decision was taken on continuing same courses in the college campus.
- 2) **Symbiosis University. Pune:** Mula Education Society, Sonai has entered into the pact Last year five students have availed the opportunity by completing Banking Course. It was decided that some more student would be sent for the course.
- 3) **Quick Heal:** The MoU with Quick Heal comprised the arrangement of a faculty development program and at same time that they would support student through earn and learn scheme. A cyber security course was started in the collaboration with them in the college campus.
- 4) **MoU with other Colleges:** Under this pact Vedanta Foundation, Mumbai started job oriented courses in the college campus. Similarly job oriented courses with cooperation of the Symbiosis were started. Dr.Shaikh A. M. proposed the motion which was supported by the cell members.
 - 1) **Decision:** Management made MoU with Vedanta Foundation, Symbiosis University. Pune Quick Heal and other colleges which will be followed as it is.

Item No. 11: Parents and Alumni Meet:

Discussion: The above proposal was raised by Dr.Dhanwate K.G. in the meeting. The participating members expressed their valuable views on the respective item. It was decided that each department shall organize parents & Alumni meet every academic year and its record will be maintained by them. The activity report will be submitted to the committee.

Decision: It was decided that each department shall organize parents & Alumni meet every academic year.

Item No. 12: Audit report of 2018-19

Discussion: Mr Tekale Gopinath proposed the bill in IQAC meeting and asked the cell to permit the financial audit of year March 2018-19. During the discussion he pointed out that audit until January 2019 has been done. Remaining audits are yet to be done. Principal Kalhapure G.B. brought to the notice of all participating members that management has authorized to Sherkar & Company Chartered Accountant, Aurangabad to carry yearly audit. He also pointed out that same audit report is supposed to be submitted to Director Higher Education, Pune by the month of July 2019. It is time bound and mandatory.

Decision: It was resolved that financial Audit of 2018-19 will be completed within the decided span.

Item No. 13: ISO 9001:2015 certification /NIRF Ranking.

Discussion: Dr. Shinde S.B. proposed the motion and appealed the members about lately finished ISO 9001:2015 Certification Process. He proposed that new guidelines of ISO to be accepted in the documentation process. It must be ensured that both Teaching & Non- teaching faculty follow various formats. It was decided that college should complete online process of NIRF ranking with the commencement of date.

Decision: It was resolved that all Department shall follow newly introduced ISO 9001:2015 formats. It was also decided that college shall apply for NIRF ranking.

Item No. 14: Introducing AAA.

Discussion: Dr. Kamble U.D. proposed the timely Academic & Administrative Audit (AAA). He explained the process to the participating members and emphasized that AAA must be carried out twice in a five years span. The proposal was supported by Dr. Dhanwate K.G.

Decision: It was resolved that Academic & Administrative Audit will be conducted.

Item No. 15: SSS implementation.

Discussion: Vice Principal Prof. Ghanwat A.J. proposed Students Satisfaction Survey bill during the meeting. Its significance was brought to the notice of the cell. It was decided that SSS will be carried out as per the guidelines of NAAC. The proposal was supported by Dr. Dhanwate K.G.

Decision: It was resolved that Students Satisfaction Survey will be conducted annually.

Item No. 16: DST/DBT/CPF proposals.

Discussion: The Proposal was tabled by Dr Shaikh A.M. It was informed to the cell that various committee have been formed to prompt these proposals. That the respective committees will prepare proposals on the guideline and schedules displayed on the website. Last year college could not get funds because we could not comply with the laid criteria.

Item No. 17: Solar energy project implementation.

Discussion: The proposal was tabled by Dr. Principal Dr. Kalhapure G.B who informed the cell that the planned project of solar energy SOKWD of Rs.2445584/- (on greed) is installed with the help of corporate Associate Aurangabad. The project has been activated which supplies sufficient electricity. The cell members appreciated the endeavor and called self complement and smart college Dr. Shaikh A.M. added during the discussion that college would prove model to the students and society on now to save energy and opt new modes of energy

Decision: The cell members took the notice that solar energy project has started functioning.

Item No. 18: Feedback action taken report.

Discussion: The point was raised by Dr Aware D.V. he informed the cell that the feedback forms were filled up last year and analysis has been done.

Decision: It was decided that future action plan will be decided on the analysis of the report.

Item No. 19: Grievance Redressal Student.

Discussion: Principal Dr. Kalhapure G.B shared his concern on the issue and proposed the well functioning of the Grievance Redressal Student on the background of the changing educational scenario. The cell congratulated Principal Dr. Kalhapure G.B for taking initiative by forming the committee. The issue was discussed at great length and all possible sides taken into consideration for the smooth running of the Grievance Redressal

Decision: It was resolved that Grievance Redressal Student will function with more strength.

Item No. 20: Any other issues prior permission of chair

Discussion: No other subject was raised by members and with the permission of the chair the meeting was ended. Dr. Dhanwate K.G. thanked the participated members for their valuable presence and participation during the discussion.

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