

Mula Education Society's

## Shri Dnyaneshwar Mahavidyalaya, Newasa

Tal- Newasa Dist- Ahmednagar

### IQAC Meeting Proceeding

Date: 05/7/2018

Time: 11.30pm

Day: Thursday

Venue: IQAC Hall

Sr. No	Name of Teacher	Particulars Category	Designation
1	Dr. Kalhapure G. B.	Principal Head of Institution	Chairman
2	Prof. Ghanwat A. J.	Teacher Vice Principal	Member
3	Prof. Deshmukh V. K.	Member of the Management	Member
4	Shri Firodiya Amrut	Local Society	Member
5	Shri Ude P. N.	Student	Member
6	Shri Agale P. A.	Student	Member
7	Prof. Shinde Ramesh	Alumni	Member
8	Prof. Kadam C. A.	Teacher (Academic Incharg)	Member
9	Dr. Shaikh A. M.	Teacher (Sr. Arts Faculty)	Member
10	Dr. Ghanwat S. P.	Teacher (Sr. Science Faculty)	Member
11	Dr. Shinde S. B.	Teacher (Sr. Commerce Faculty)	Member
12	Dr. Dhanwate K. G.	Teacher (Student Development)	Member
13	Dr. Adik S. N.	Teacher ( Student Ladies)	Member
14	Dr. Tapase S. D.	Teacher (College Exam)	Member
15	Shri Shirsath R. Y.	Senior Administrative	Member
16	Shri Tekale G. T.	Sr. Administrative Officer	Member
17	Dr. Aware D. V.	IQAC Coordinator	Member
18	Dr. Kamble U. D.	IQAC Assit. Coordinator	Member

## **Agenda**

**Item No. 01.** Approval of previous proceeding.

**Item No. 02:** Introducing New Framework of NAAC, SSR and AQAR.

**Item No. 03:** Uploading NAAC AQAR for academic year 2017-18.

**Item No. 04:** Taking follow up of various schemes.

**Item No. 05:** Discussion on forwarding RUSA proposal.

**Item No. 06:** Preparing syllabus for skill based courses.

**Item No. 07:** Preparing syllabus for Add on Value Added Courses and Bridge Course.

**Item No. 08:** Implementing ISO 9001:2015 guidelines.

**Item No. 9:** Acquainting IQAC members with various programs conducted for quality enhancement among teaching & Non-Teaching Staff.

**Item No. 10:** Any other Item with the permission of the chair.

The secretary of IQAC welcomed the entire cell members and briefed them about the agenda of the meeting and requested the principal to chair the meeting. Principal Dr. Kalhapure G.B. in his initial remarks emphasized on the quality of higher education.

**Item No. 01.** Approval of previous proceeding.

**Discussion:** Previous meeting of IQAC was called on 27/03/2018, at IQAC Hall. Dr. Kamble U.D. read out the last proceeding. Dr. Kamble U.D. proposed the motion of approval of the proceeding which was supported by cell member Dr. Deshmukh V. D.

**Decision:** It was resolved that previous proceeding is accepted unanimously.

**Item No. 02:** Introducing New Framework of NAAC, SSR and AQAR.

**Discussion 02:** New format and guidelines uploaded on NAAC website dated 31/05/2018 were tabled before the cell members. The frame work was discussed in the meeting with details. Dr. Shinde S.B. proposed that the new format and guidelines must to be discussed among rest of stakeholders, teaching staff, criterion chairmen, and its members. The proposal was supported by Asst. Professor Ghanwat A.J. It was brought to the notice of all members that all required information onwards would be filled in the said format. During the discussion it was brought to the notice of all cell members that new framework AQAR is made available on the official website of NAAC Office from 31<sup>st</sup> May 2018. And form 5<sup>th</sup> July 2018 New S.S.R guidelines are displayed on the website. Dr. Shinde S.B. proposed that lately introduced changes must be familiarized with all criteria chairman and its members.

**Decision:** It was resolved that new NAAC, SSR and AQAR guidelines are accepted for the future Grading.

**Item No. 03:** Uploading NAAC AQAR for academic year 2017-18

**Discussion:** Asstt. Prof. Ghanwat drew attention to the new guidelines of NAAC AQAR uploaded on internet on 1<sup>st</sup> July 2018. He proposed that the same must be brought in force. In the same light we may forward information for uploading online. Since AQAR and SSR share proximity, the five year AQAR might result in complete SSR. He also suggested of having discussion among teachers for future course of action. He laid emphasis on the conditions obligatory in the new guidelines and specific action plan. It was also added that AQAR of each academic year must be prepared between 1<sup>st</sup> July to 30<sup>th</sup> June and the same will be submitted by the month of December.

**Decision:** AQAR of each academic year will be prepared between 1<sup>st</sup> July to 30<sup>th</sup> June and the same will be submitted by the month of December.

**Item No. 04:** Taking follow up of various schemes.

**Discussion:** The discussion on the various schemes took place during the meeting. It was brought to the notice of all cell members that College has drafted proposals for grants from various agencies. The following schemes were discussed with the details given below.

1. **Grant Assistances under 12<sup>th</sup> scheme by UGC :** College sent proposal for grant assistance under Block Grant for colleges (BGC) on 5 April 2018

Component No. I. Basic Assistance	Rs. 1450000/-
Component No. II. Quality Initiative	Rs. 340000/-
Component No. III. Sport Infrastructure	Rs. 900000/-
Component No. IV. Faculty Development	Rs. 1, 80,000/-
<b>Total –</b>	<b>Rs. 2870000/-</b>

2. **DST scheme:** College forward two following proposals under the respective scheme.

a) Equipment	-	Rs. 11.68 lac
b) Infrastructure Development	-	Rs. 24.70 Lac
c) Networking	-	Rs. 27.70 Lac
d) Maintenance	-	Rs. 8.26 Lac
<b>Total –</b>		<b>Rs. 172.34 Lac</b>

3. **DBT Scheme:** College applied for the said scheme online on 14/5/2018 and offline on 12/5/2018 for the respective scheme.

a) Non-Recurring	Rs. 43.93 Lac
b) Recurring	Rs. 35.50 Lac
<b>Total –</b>	<b>Rs. 79.43 Lac</b>

4. **Savitribai Phule Pune University Scheme:**

College gets financial assistance of the university to conduct programs, Seminars, Workshops, Purchasing of sports items, various kinds of gadgets required for office and Laboratories, building construction, Earn and Learn scheme, various schemes for students' development and Scholarships. To meet various needs apart from the above the college drafts proposal and send it to the university every financial year. The above

discussion took place during the meeting. Asstt. Prof. Aware D.V. proposed the follow up of various schemes. The motion was supported by Dr. Deshmukh V.D.

**Decision:** It was resolved that the follow up would be taken up with regular intervals and if any quires arise would met on priority.

**Item No. 05:** Discussion on forwarding RUSA proposal.

**Discussion:** The above point was discussed in details and its planning was done.

- a) Seminar hall & Laboratories  
Building construction                      Rs. 10000 Lac
  - b) Library Reading Hall Extension - Rs. 60.00 Lac  
& multipurpose hall renovation
  - c) Equipment purchasing                      Rs. 40.00 Lac
- Total –                      Rs.200.00 Lac**

It was brought to the notice of the participating members that certain conditions must be fulfilled to apply for the said schemes. A comprehensive discussion took place during the meeting; all the participating members supported the decisions taken during the meeting. The proposal was tabled by Asstt. Prof. Ghanwat A.J. and same was consented by Dr. Deshmukh V.K.

**Decision:** It was resolved that after the accomplishment of conditions the proposal will be forwarded.

**Item No. 06:** Preparing syllabus for skill based courses.

**Discussion:** Principal Dr. Kalhapure G.B. acquainted the members with latest developments in the higher education. He added that students with diverse educational background need to be catered skill based course. He also emphasized that institution must enter into pact with Symbiosis College so we may get their cooperation and guidance to run courses those will benefit the students to acquire variety skills . Our college on the newer guidelines has prepared the following courses.

1. Linguistic skills
2. Modi Translation
3. GPS Surveying
4. Soil & water Analysis
5. Nursery Techniques and Management
6. Human Rights and Duties
7. Personality Development and Communication skills
8. Repair & Maintenance of domestic electronic Appliances
9. Sericulture
10. E-commerce
11. Mutual fund Awareness & Investment
12. Computer hard -work & Net- working

### 13. Soil & water Analysis.

The above courses and its nature were discussed in details. Dr. Shinde S.B. welcomed the suggestions and appealed the cell members to support the same. All members whole heartedly supported the motion showed confidence that the change will bring about a great change in coming years.

**Decision:** It was resolved that syllabus for skill based courses to be prepared.

**Item No. 07:** Preparing syllabus for Add on Value Added Courses and Bridge Course.

**Discussion:** It is realized that it is the need of time to cater students with other than traditional courses. Therefore participating members felt that add on, Value Added and bridge courses must be introduced which will contribute in the overall development of the students. The proposal was discussed and was approved by the members. Management approved course fees for the respective courses along with admission fees. It was decided that all Faculty -in -change and HOD's will run the courses. The proposal was supported by Dr. Aware D.V.

**Decision:** It was resolved that the syllabus of add on, Value Added Course and Bridge Course to be prepared.

**Item No. 08:** Implementing ISO 9001:2015 guidelines.

**Discussion:** College adopted ISO 9001:2008 and successfully faced Certification Process. The Certificate of the respective span is expiring on September 2018. New members shared their concern over it and suggested that new process i.e. 9001:2015 must be adopted for the best output in terms of quality and presentation of the college. Asst. Prof. Ghanwat A.J. proposed that new process must be accepted in the mechanism of university and college. Institution has appointed a Nashik based agency for ISO supervision. Mrs. Parkhi S.S. is appointed as Consultant while Mr. Diwan (Asst Coordinator) conducted two meetings to discuss the nature of ISO 9001:2015 college has been working on the informality of various formats between ISO and NAAC. The meeting discussed the issue in details. The motion was supported by Mr. Aware D.V. The same motion was wholeheartedly supported by other cell members.

**Decision:** It was resolved that ISO 9001:2015 guidelines to be implemented.

**Item No. 9:** Acquainting IQAC members with various programs conducted for quality enhancement among teaching & Non-Teaching Staff.

**Discussion:** College organized following various programs for quality assurance for the both Teaching & Non-Teaching Staff.

- 1) A training course for computer literacy was conducted between 11/04/2018 to 24/04/2018. The basic intention behind the course was to train some untrained Non-Teaching Staff so their competency enhances in operating computer. Sixteen members participated in the training the course. It was completed in stipulated time with success in terms of results and efforts.

2) A one day workshop on NAAC.

A one day workshop on Quality Improvement for NAAC was organized by Mula Education Society Sonai, at Soani College on 24/04/2018. Some 86 teachers participated from both colleges in the workshop. Some Twenty-Four teachers were from S.D.M. Newasa. Dr. K.C. Mohite guided the participants while Dr. V.K. Deshmukh, Prin. Dr. Shankar Laware, Prin. Kalhapure G.B. were present during the workshop.

The efforts for the quality enhancement were admired and supported whole heartedly by the cell members. The proposal was proposed by Dr. Shinde S.B. while Dr. Ghanwat S.P. supported it.

**Decision:** It was resolved that various programs conducted for quality enhancement among teaching & Non-Teaching Staff to be continued with regular interval.

**Item No. 10:** Any other Item with the permission of the chair.

No other subject was raised by members and with permission of the chair the meeting was ended with a vote of thanks to the chair.

Co ordinator

President

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IQAC

Mula Education Society's  
Shri Dnyaneshwar Mahavidyalaya Newasa,  
Tal- Newasa, Dist- Ahmednagar  
(Maharashtra)