

Mula Education Society's  
**Shri Dnyaneshwar Mahavidyalaya Newasa**  
Tal- Newasa Dist- Ahmednagar  
**IQAC Meeting Proceeding**

**Date: 15/12/2021**

**Time: 10.00 a.m.**

**Day: Wednesday**

**Venue: IQAC Hall List of**

**IQAC Member**  
**(Internal Quality Assurance Cell)**

<b>S. N</b>	<b>Name of Teacher</b>	<b>Particulars Category</b>	<b>Designation</b>
1	Dr. Kalhapure G. B.	Principal Head of Institution	Chairman
2	Prof. Ghanwat A. J.	Teacher Vice Principal	Member
3	Hon. Udayan Gadakh Patil	Member of the Management	Member
4	Dr. Subhas Devdhe Patil	Member of the Management	Member
5	Dr. Deshmukh V. K.	Member of the Management	Member
6	Dr. B. J. Apparao	Member of the Management	Member
7	Shri. Firodiya Amrut	Local Society Member	Member
8	Advocate Wakchoure V. G.	Local Society Member	Member
9	Prof. Shinde Ramesh	Alumni	Member
10	Shri Ude P. N.	Student	Member
11	Shri Agale P. A.	Student	Member
12	Dr. Kadam C. A.	Teacher (Academic Incharg)	Member
13	Dr. Shaikh A. M.	Teacher (Sr. Arts Faculty)	Member
14	Dr. Ghanwat S. P.	Teacher (Sr. Science Faculty)	Member
15	Dr. Shinde S. B.	Teacher (Sr. Commerce Faculty)	Member
16	Dr. Dhanwate K. G.	Teacher (Student Development)	Member
17	Dr. Adik S. N.	Teacher ( Student Ladies)	Member
18	Dr. Shaikh N. D..	Teacher ( College Exam Officer)	Member
19	Dr. Khedkar S. P.	Administrative Officer MES	Member
20	Shri Shirsath R. Y.	Senior Administrative	Member
21	Shri Karale B. R.	Senior Administrative	Member
22	Dr. Aware D. V.	IQAC Coordinator	Member
23	Dr. Kamble U. D.	IQAC Assit. Coordinator	Member

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All members of IQAC are hereby informed that IQAC meeting will be held on 15<sup>th</sup> December 2021 at 10 a.m.

**Agenda**

**Item No. 01.** Approval for previous proceeding.

**Item No. 02:** Criteria wise allotment of various duties and planning for teaching and Non-teaching staff for upcoming NAAC.

**Item No. 03:** Review of University Award, Patents, IIC and Start up Cell Registration, e-content Project, and Digital Repository Archival.

**Item No. 04:** Fourth cycle of NAAC and its Action Plan.

**Item No. 05:** Discussion on NAAC budget and allocation of marks.

**Item No. 06:** Discussion on BBA (CA) Lab, Math Lab, Purchasing Computers, Lab Equipment's, Ms.C. Lab.

**Item No. 07:** Discussion on required staff Lab Technician, Computer Operator for NAAC work, Technician and teaching faculty.

**Item No. 08:** Discussion on Patent Finance Support Scheme.

**Item No. 09:** Discussion on renovation of building.

**Item No. 10:** Any other Item with the permission of the chair.

The secretary of IQAC welcomed all honorable cell members and briefed them about the agenda of the meeting and requested the Principal Dr. Kalhapure G.B. to chair the meeting.

**Item No. 01.** Approval for previous proceeding.

**Discussion:** The meeting of IQAC was called on 08/11/2021; at IQAC Hall at 1:00 p.m. Dr. Aware D.V. read the last proceeding. Vice Principal Prof. Arun Ghanwat proposed the motion of approval of the proceeding which was supported by the cell member Dr. Aman Shaikh.

**Decision:** It was resolved that the previous proceeding is correct and to be accepted.

**Item No. 02: Criteria wise allotment of various duties and planning for teaching and Non-teaching staff for upcoming NAAC.**

**Discussion:** Dr. Shaikh A.M. viewed planning as an important process on the pretext of NAAC. In his argument he said that we cannot meet the expectations of NAAC peer team members until we chalk out and identify in detail various duties and functionaries for various areas to be dealt in nearby future. In answer to this Principle Dr. Kalhapure G.B. familiarized the cell with the entire plan and showed how each area has been carefully scaled. The planning also identified challenging areas and ready solutions to meet to ill-timed difficulties and damage control action plan. He placed the entire document of plan and for the scrutiny before the cell. Each detail was laid open for the discussion. It majorly covered publication, book publication, feedback analysis and result; participation of teachers in foreign seminars or paper reading, LCD based teaching, selection on various University Committees, syllabi restructuring, role various stake holders, awards, college website and various career oriented course and Patents.

**Decision:** It was resolved that each criteria Head and HOD's will strictly take follow up the action plan and ensure that it is completed in stipulated time.

**Item No. 03: Review of University Award, Patents, IIC and Start up Cell Registration, e-content Project, and Digital Repository Archival.**

**Discussion:** The point was taken for consideration during the discussion by Prof. Dr. Ghanwat S.P. who proposed the review of various activities and achievements in the meeting. He congratulated Principal Dr. Kalhapure G.B.; Dr.; K.G. Dhanwate for being selected as best Student Development Officer in Ahmednagar District and Dr. Aher Y.D. for scaling new heights and bringing honor to college through various achievements. It was taken on record that in the academic year 2018-19 Savitribai Phule Pune University Pune acknowledged the service our college and conferred upon Best College Award. The cell appreciated the efforts of both in the direction of excellence and said that it has enhanced the prestige our college too. It was brought to the notice that award ceremony was delayed on the outbreak of Covid-19 which took in

following year. Attention of the cell members was also drawn to lately achieved patent in innovation issued by Australian government for infestation monitoring and controlling system. Some members also appreciated the leadership and said that College has taken a leap towards modernization of setup by establishing Innovation and Start up cell as per the norms of Centre and for Innovation, Incubation & linkages. It will enable us encourage participation of students on larger scale and give them a platform to share or develop entrepreneurial skills & promotion of new technology. Similar way next issues e-content Project and Digital Repositories Archival were dealt with details. The members appreciated the efforts towards digitization of the college and congratulated Principal Kalhapure G.B. The proposal was seconded by Dr Kamble U.D.

**Decision:** The cell members took note of it.

**Item No. 04: Fourth cycle of NAAC and its Action Plan.**

**Discussion:** Dr. Aware D.V tabled the proposal of conducting review and wished that the discussion on the proposed proposal will enlighten various stakeholders on upcoming event. While briefing the cell on the peer team visit in nearby future and action plans for impending event was thoroughly explained with action plan to mitigate eleventh hour difficulties. It was brought to the notice of the cell that fourth NAAC cycle commences 29/10/22 onwards. We are supposed to send AQAR exactly six months before NAAC office. The proposal was supported by Asst. Professor Ghanwat A.J.

**Decision:** It was resolved that Action Plan for fourth cycle of NAAC to be accepted.

**Item No. 05: Discussion on NAAC budget and allocation of marks.**

**Discussion:** Dr. Shaikh A.M. initiated discussion in the cell and drew attention to the expenses to be met for the upcoming NAAC accreditation process. Principal Dr. Kalhapure G.B. placed statistical data before the cell on probable expenditure and various heads to be covered. He said that expenses are to be done against NAAC Fees and Peer Team Visit, teaching learning aids, furniture, electronic gadgets, renovation, book purchasing, teachers' financial support scheme for research, Nagar Panchayat Tax, Emergency expenses, Play Ground and Science laboratories. Along with it another point that is allocation of mark was taken for consideration during the meeting. The points were covered as vision 2022 which identified the work or the cooperation to be sought from management. It also laid emphasis on adequate infrastructure and physical facilities, cultural activities. The proposal was seconded by Dr Shinde S.B.

**Decision:** It was resolved that NAAC budget and allocation of marks to be forwarded for the sanction of management.

**Item No. 06: Discussion on BBA (CA) Lab, Math Lab, Purchasing Computers, Lab Equipments, Ms. C Lab.**

**Discussion:** Vice Principal. Ghanwat A.J. proposed the bill in the cell. Total occurring expenses and various heads were discussed at length. It mainly focused on purchase of computers for Math Lab, Computers Lab, Zoology Lab equipments glassware, Botany Lab equipments, Physics Lab equipments and Chemistry Lab equipments. The expected expenditure is Rs. 63, 69,000/- The proposal was seconded by Dr Aware D.V.

**Decision:** Discussion on BBA (CA) Lab, Math Lab, Purchase of Computers, Lab Equipments and Ms. C Lab. took place and same was accepted unanimously.

**Item No. 07: Discussion on availability of required staff lab technician, computer operator, NAAC work technician and teaching faculty.**

**Discussion:** Dr Aware D.V tabled the proposal and emphasized that required staff must be recruited with immediate effect. In support of this it was said that it will ensure smooth functioning of teaching process. The cell members shared their concern over the availability of required staff lab technician, computer operator, subject teachers. It was seconded by Vice Principal Ghanwat A.J.

**Decision: It was resolved that requirement of staff lab technician, computer operator, teaching faculty to be conveyed immediately to the management.**

**Item No. 08: Discussion on Patent Finance Support.**

**Discussion:** The motion was proposed by Principal Kalhapure G.B. keeping in view the changes taking place in research area. While explaining his stand on it he said that 'Research Promotion Financial Support Scheme' for teachers was the need of the time. Just because of the same the perspective of the teachers is completely changed. It has encouraged their participation in seminars, writing research papers and text and reference books. It seems that research quality too has improved and progress in the direction of some solid achievement is being done. Previously adjusted amount may be sanctioned to teachers under the head of Patent. In this case Rs 20,000/- may be granted to those teachers who gets patent. In case some more teachers claim for the financial assistance in nearby future, mgt must think of increasing as per the requirement. The cell members agreed to it. The proposal was seconded by Dr Shaikh A.M.

**Decision: It was resolved that proposal for funding to be forwarded for consideration.**

**Item No. 09: Discussion on renovation of building, Class Room, replacing floor tiles, repair of ceiling.**

**Discussion:** The motion was proposed by Dr Shaikh A.M. In his proposition he laid emphasis on completing repair of West side wing. He stressed that fitting of floor tiles, ceiling and replacing old windows with sliding must be done with immediate effect considering the visit of Peer team on campus. Dr. Devdhe Subhas seconded the proposal and said that the plan of renovation and budget to be sent Mgt.

**Decision: It was resolved that the proposal regarding renovation of building, Class Room, replacing floor tiles, repair of ceiling to be sent immediately to Mgt.**

**Item No. 10:** Any other Item with the permission of the chair.

No other subject was raised by members and with the permission of the chair the meeting was ended with a vote of thanks.

Principal, Dr. Kalhapure G. B.  
IQAC President

Dr. Aware D. V.  
IQAC Co-ordinator

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