

Mula Education Society's
Shri Dnyaneshwar Mahavidyalaya, Newasa
Tal- Newasa Dist- Ahmednagar
IQAC Meeting Proceeding

Date: 08 / 11 / 2021

Time: 01:00 pm

Day: Monday

Venue: IQAC Hall

List of IQAC Member
(Internal Quality Assurance Cell)

S. N	Name of Teacher	Particulars Category	Designation
1	Dr. Kalhapure G. B.	Principal Head of Institution	Chairman
2	Prof. Ghanwat A. J.	Teacher Vice Principal	Member
3	Hon. Udayan Gadakh Patil	Member of the Management	Member
4	Dr. Subhas Devdhe Patil	Member of the Management	Member
5	Dr. Deshmukh V. K.	Member of the Management	Member
6	Dr. B. J. Apparao	Member of the Management	Member
7	Shri. Firodiya Amrut	Local Society Member	Member
8	Advocate Wakchoure V. G.	Local Society Member	Member
9	Prof. Shinde Ramesh	Alumni	Member
10	Shri Ude P. N.	Student	Member
11	Shri Agale P. A.	Student	Member
12	Dr. Kadam C. A.	Teacher (Academic Incharg)	Member
13	Dr. Shaikh A. M.	Teacher (Sr. Arts Faculty)	Member
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16	Dr. Dhanwate K. G.	Teacher (Student Development)	Member
17	Dr. Adik S. N.	Teacher (Student Ladies)	Member
18	Dr. Shaikh N. D..	Teacher (College Exam Officer)	Member
19	Dr. Khedkar S. P.	Administrative Officer MES	Member
20	Shri Shirsath R. Y.	Senior Administrative	Member
21	Shri Karale B. R.	Senior Administrative	Member
22	Dr. Aware D. V.	IQAC Coordinator	Member
23	Dr. Kamble U. D.	IQAC Assit. Coordinator	Member

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All members of IQAC are hereby informed that IQAC meeting will be held on 08 November, 2021 at 01 p.m.

Meeting Agenda

Item No. 01. Approval for previous proceeding.

Item No. 02. Admission fee and admission status.

Item No. 03. Reporting about submission of AQAR for the year 2019-20 and to refer draft of AQAR for the year 2020-2021.

Item No. 04. Discussion and suggestions for future plan of IQAC.

Item No. 05. Discussion on the activities and programs held during 4th Cycle of NAAC assessment and the same to be planed within remaining validity period as per the Vision 2022 prepared and circulated to the staff.

Item No. 06. Innovative initiative for keeping the office documents in digital storage system.

Item No. 07. Inform the assembly about the prepared SOP and Citizens Charter of the college to decentralized the administration and inform to all stakeholders.

Item No. 08. Purchasing of e-teaching and e-content equipment.

Item No. 09. Discussion on other issues with the permission of the chair.

The secretary of IQAC welcomed the entire cell members and briefed them about the agenda of the meeting and requested the principal to chair the meeting.

Item No. 01. Approval of previous proceeding.

Discussion: The Previous meeting of IQAC was called on 04/08/2021, at 1: 00 p.m at IQAC Cell. Dr. Aware D.V. read the last proceeding and proposed the motion of approval of the proceeding which was supported by Vice Principal Prof Arun Ghanwat.

Decision: It was resolved that the previous proceeding is accepted unanimously.

Item No.02: Admission Fees & Admission Status.

Discussion: It was informed to the cell that due to Covid situation the Government of Maharashtra and Savitribai Phule Pune University have given directives to all colleges to reduce admission fee of the students. The details of the matter were laid before the cell and it was brought to their notice that it has substantially reduced the revenue of the college and there shall be long term effects on the development of the college. During the discussion some members shared their concern over couple of matters that is delay in the results of S.Y. and T.Y. classes and reducing number of admissions because of newly opened Arts, Commerce and Science College run by Trimurti Pavan Pratishthan. This issue was discussed at great length. Dr. Shinde S.B. proposed the bill while it was supported by Vice Principal Asst. Professor Ghanwat A.J.

Decision: - It was unanimously noted that due to curtailment in the admission fees of the college, the revenue will reduce and the number of admissions too will get affected due to the new college.

Subject no. 03 Reporting about submission of AQAR for the year 2019-20 and to refer draft of AQAR for the year 2020-2021.

Discussion: Dr. Aware D.V. proposed the motion and placed it for the approval in the cell. During the discussion he informed the cell that the NAAC, AQAR of the year 2019-20 of the college has been sent to Bangalore Office. The cell took note of it in the meeting. It was brought their notice that the AQAR for the year 2020-21 is in the final stage and it will be sent to NAAC office soon. The bill was unanimously accepted which was supported by the cell member Dr. Deshmukh V. D

Decision: - A detailed review regarding the NAAC- AQAR of the two year, 2019-20 and 2020-21 was conducted.

Subject no. 04. Discussion & suggestions for future plan of IQAC.

Discussion: Principal Kalhapure G.B. proposed the bill. The present cycle of NAAC assessment period of the college ends in October 2022. Vice Principal Prof. Ghanwat A.J. tabled the six months preplanning regarding NAAC SSR, AQAR, and IIQA before the cell. The discussion

was held in detail on sending SSR to NAAC in April 2022. From July 1, 2021 to March 31, 2022, an action plan will have to be decided to send the fifth AQAR to NAAC. The cell members anticipated that, the supplementary AQAR will have to be prepared at the time of NAAC committee visit in the college. It was also brought to the notice of the cell members that formality regarding the payment of fees at various stages will be arranged. Principal G.B. Kalhapure drew attention to the important process and suggested that data verification; student survey will have to be completed. The bill was supported by Dr. Shaikh A.M.

Decision: - Decision regarding planning NAAC SSR, AQAR, IIQA and fees of NAAC was finalized.

Item No. 05: Discussion on the activities & program held during 4th Cycle of NAAC assessment & the same to be planned within remaining validity period as per the vision 2022 prepared and circulated.

Discussion: Dr. Deshmukh V. K. proposed the bill of review. The vision document 2022 for fourth NACC cycle was prepared in 2017. It was a comprehensive document in connection of policy, planning and guidelines to various stakeholders Sanstha, college, teaching and non-teaching staff. Dr Aware A.V. gave inputs on the work done in between while Dr. Kamble U. D. Assistant, Co-coordinator, put forth the future planning. Same information was imparted along with Teaching and Non-teaching staff. The bill was supported by Dr. Shaikh A.M.

Decision: - The cell took note of the remaining work in connection of fourth cycle of NAAC and it was decided that it would be completed in stipulated time.

Item No. 06: Innovative initiative for keeping the office documents in digital storage system.

Discussion: - Principal, Dr. Kalhapure G. B. enlightened the cell with his views on ground breaking initiative in installing 'Digital Data Repository and Archival' in college and mentioned that the practice will prove a milestone achievement in keeping important records of the college in the digital form. During the discussion he explained the function and the process of recording documents along with security of data. The bill was proposed by Dr. Kamble Umesh D. and same was supported by Dr. Shaikh A.M.

Decision: - It was unanimously decided that the proposal of Digital Data Repository and Archive is an innovative project which is important for the college in future as well as for NAAC to be accepted.

Item No. 07: Inform the assembly about the prepared 'SOP & Citizen Charter' i.e. 'guiding principles' of the college to be decentralized and administration & inform to all stakeholders.

Discussion- The proposal of 'SOP & Citizen Charter' i.e. 'guiding principles' was tabled during the meeting by Principal, Dr. Kalhapure G. B. It was brought to the notice of the cell that Principal, Dr. Kalhapure G. B. & Vice Principal Prof. Arun Ghanwat compiled it to ensure the smooth functioning of the organization. The cell members congratulated them and said that the document initially would help in identifying one another's responsibilities and role in executing decisions. It will also keep check on one another and thus given jobs may be carried out hassle free. Due to this various stakeholder; students, parents, professors, alumni may get required information easily. Vice Principal Prof. Arun Ghanwat supported the bill.

Decision: - It was decided that 'SOP & Citizen Charter' i.e. 'Guiding Principles' to be accepted and displayed on official website and shared with whatsapp group of students.

Item No. 08: Purchasing of e-teaching & e-content equipments.

Discussion no. 08: The proposal regarding the purchase of e-teaching & e-content equipments got tabled by Shaikh A.M. In the light of the discussion it was decided that we must convince management to buy these things. It will help us to modernize the educational setup, its milieu, to be more competitive and result oriented. College had prepared a comprehensive report on it; same was placed before the cell during the meeting. The cell readily agreed with the view of Principal Dr. Kalhapure that its inclusion will boost the teaching-learning process and would serve best purpose in the interest of the student. The bill was supported by Dr. Aware D.V.

Decision: It was unanimously agreed that the organization should submit a request for purchase of e-Teaching Studio and e-Teaching LCD Touch Screen.

Item No. 09: Any other Item with the permission of the chair.

No other subject was raised by members and with permission of the chair the meeting was ended with a vote of thanks to the chair.

Principal, Dr. Kalhapure G. B.
IQAC President

Dr. Aware D. V.
IQAC Co-ordinator

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IQAC Meeting Proceeding

Date: 15 / 12 / 2021

Time: 10:00 am

Day: Wednesday

Venue: IQAC Hall

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