

Mula Education Society's
Shri Dnyaneshwar Mahavidyalaya, Newasa
Tal. Newasa, Dist. Ahmednagar

IQAC Meeting Proceeding

Date: 15/06/2021

Day: Tuesday

Time: 1.00 pm

Venue: IQAC Hall

All members of IQAC are hereby informed that IQAC meeting will be held on 15th June 2021 at 1 p.m.

Agenda

Item No. 01. Approval for previous proceeding.

Item No.02: Academic year 2020-21 competition, challenges, spread of covid-19, online Teaching-Learning New Education Policy 2020, UGC-Govt guidelines Blended Mode teaching etc discussion.

Item No. 03: Academic year 2020-2021 Online teaching-Learning problems and preventive measures to be discussed.

Item No. 04: Individual computer- printer & acquiring maximal skills.

Item No. 05: Teacher-student research, Patent, Project, Various schemes and competently dealing with teaching.

Item No. 06: Implementation of Standard Operating Procedure i.e. SOPs for administrative work and departments.

Item No. 07: Digitization of documents.

Item No. 08: Sending NAAC AQAR for academic year 2019-20 with prior permission of management.

Item No. 09: ISO 9001: 2015 Surveillance audit report.

Item No. 10: Running E-content development project in academic year 2020-21

Item No. 11: review of teachers' participation in faculty development programs etc.

Item No. 12: Any other Item with the permission of the chair.

The secretary of IQAC welcomed all honorable cell members and briefed them about the agenda of the meeting and requested Principal Dr. Kalhapure G.B. to chair the meeting.

Item No. 01. Approval for previous proceeding.

Discussion: The meeting of IQAC was called on 19/12/2020, on 01: 30 p.m at IQAC Hall. Dr. Aware D.V. read the last proceeding. Dr. Kadam C.A proposed the motion of approval of the proceeding which was supported by the cell member Dr. A. M. Shaikh.

Decision: It was resolved that the previous proceeding is correct and to be accepted.

Item No. 02: Academic year 2020-21 competition, challenges, spread of covid-19, online Teaching-Learning New Education Policy 2020, UGC-Govt guidelines, Blended Mode teaching, etc. discussion.

Discussion: The above mentioned subjects were discussed at great length in the meeting. Most of the members shared their concern over permission & likely operation of a new college in the respective academic year in vicinity. It was brought to the notice of the cell members that government of Maharashtra has given permission to start a new senior college to Trimurti Pavan Trust, in Arts, Commerce and Science faculties at Post Khadka, Tal. Newasa. The permission was on granted on 15/4/2021. The planned college is about 3 k.m. aerial distances which may badly affect the intake capacity our college. It was also taken on record that our granted branches Science and Arts hardly get full strength of students. The first year of arts granted & science non-granted batches in our college remain vacant. On the advent of new college, our competition is going to be tuff that may affect the proposed appointments of teachers on granted posts. Due to insufficiency of students same posts might turn out be extra posts in nearby future. The members said that we will have take in account the various challenges posed by new situation. The spread of covid-19 is one more factor that might affect the student admission number. The experience of online teaching-learning is not satisfactory as expected & to a certain extent lots of lacunas too have surfaced in connection students' indifference & non-involvement of in the process. Few other aspects namely economical, infrastructural issues too were discussed and it was pointed out that neither student affords data packs or they face difficulties in getting access to online classes for having remote locations. Some members drew attention to the proposed new education policies 2020 by government and UGC. They emphasized that a radical changes are expected in higher education and teachers must be ready to accept the changes. On the background of the change many government agencies are ardently emphasizing blended teaching mode. Principal Dr. Kalhapure G.B. pointed out that in order to bring out the awareness among the teachers on the changing educational scenario these policies already have been shared on the whatsapp group of the teachers. He said that acquiring professional skills and giving proper justification to the role a teacher is the requirement of time. All the cell members took note of it and it was accepted

unanimously. The motion was tabled by Dr. Aware D.V and it was supported by Asst. Professor Dr. Jagtap B.S.

Decision: It was resolved that decisions on Academic year 2020-21 competition, challenges, spread of covid-19, online Teaching-Learning, New Education Policy, 2020, UGC-Govt. guidelines, Blended Mode teaching and initial skill to be acquired by teachers.

Item No. 03: Academic year 2020-2021 Online teaching-Learning problems and preventive measures to be discussed.

Discussion: The members proposed to take review of two academic years 2019-20 & 2020-21 in connection of online teaching and learning on the background of pandemic situation that badly hampered the respective process. Vice Principal Ghanwat A. J. proposed a motion of a separate review meeting to scrutinize the difficulties faced by students and their parents especially on the background of pandemic situation and newly introduced tech based education. Following conclusions were drawn, Difficulties were

- a) Difficulties faced by teachers: Some teachers were unfamiliar with online teaching technique. In the case of these teachers they had to get trained and master the skill. The process was not simple to them. Apart from this few more difficulties emerged such as data storage, mobile range, student attendance & availability of teaching aids.
- b) Difficulties faced by students: Online classes were expensive in terms coast of data pack. Many students lacked android mobiles. Number of students remained aloof form the process. At the contrary interested students were not unable to get access due lack of internet data, smart phones, data storage and mobile range. Many students live in rural part; they are supposed to help their parent's farm work or some families have just a phone as means of communication. These cases either parent carried phone of supplied the same phone to their ward for study. There was negative approach of female students for online classes.

The cell members agreed to it and said that the meeting should be particularly given to understand and utilize the observation for the better teachings. The proposal was supported by Prof. Dr. Dhanwate K. G.

Decision: It was decided that various issues to be considered in a review meeting. It was decided that teachers and students have been familiarized with the changes taking place around and they henceforth try hard to adapt the changes.

Item No. 04: Individual computer- printer & acquiring maximal skills.

Discussion: Prof. Dr N. D. Shaikh proposed the motion and pointed out that the items discussed from above no. 2 to 3 clearly show that in nearby future the gadgets mentioned next, individual

computer, printer, mobile & internet are going to be very important aids. Since blended-teaching, online teaching are going to be the integral part of the new learning and teaching environment, therefore it is expected that each teacher is skilled and owe it so he may give his best in terms of output. Above mentioned articles are installed in each department but in case of 'work from home' or any other extra ordinary situations they may use their own instruments. Teachers are supposed be self sufficient so they may easily conduct their classes or use these resources to write research papers. At the same time they may ensure computer literacy of their own family members. The principal advised teachers to arrange these things on their own. The cell members readily agreed on the proposal and hope teachers get competent enough to deal with new change. The proposal was supported by Dr. Shinde S. B.

Decision: It was decided that Individual computer- printer & acquiring maximal skills have be done on first priority basis.

Item No. 05: Teacher-student research, Patent, Project, Various schemes and competently dealing with teaching.

Discussion: Dr Kamble U.D. drew attention of the cell members to the changes taking place in higher education and how teachers from distinguished institutes are engaged in calming patents in number of disciplines. Principal Dr. Kalhapure G.B. pointed out that our teachers too have potential and they too must exploit it. It was accepted in the light of the discussion and said that most of the teachers in our college have acquired Ph.D and some have already been awarded PG teaching and Guideship approval by Savitribai Phule Pune University. Teachers must give their best in the field of research and they are supposed to take initiatives and positive stand on to alter the environment. He pointed how last few years were given to infrastructural growth. And now it our responsibilities to make college environment more competitive by being student centric in terms of research and moreover getting funds from DBT, DSD, UGC Innovation and Incubation. The discussion was quite satisfactory and it was said by the members that timely discussion will help us to frame future policies. The proposal teacher-student research, Patent, Project, Various schemes and competently dealing with teaching was supported by Dr Shinde S.B. It was unanimously accepted by the cell members.

Decision: It was decided that the discussion regarding teacher-student research, Patent, Project, Various schemes to be accepted.

Item No. 06: Implementation of Standard Operating Procedure i.e. SOPs for administrative work.

Discussion: Vice Principal Prof. Ghanwat A.J asserted with the proposal that smooth functioning and coordination among various offices and departments initially has become the need of time. Some efforts must be taken to overcome the traditional way of working. In the global world efficiency of institutions depends on the staff's orientation and it's familiarly with set of

guidelines. It is our prime responsibility to bring about awareness and help various stakeholders to understand the mechanism of organization. If the SOPs are displayed on college website it would help many and would get proper guidance on the operation our college. These procedures deals with the classification of documents, formats, general policies, document formats, describe routine maintenance, cleaning, storage, and records of calibration. Principal Kalhapure G.B said that these guideless have been sent on the whatsapp group of teachers for their review. The cell appreciated the efforts of Principal Kalhapure G.B and Vice Principal Prof. Ghanwat A.J in the direction.

Decision: It was resolved Standard Operating Procedure i.e. SOPs to be accepted and be displayed on college website.

Item No. 07: Digitization of documents.

Discussion: The motion was proposed by Dr.Kadam C.A. He proposed to take up Digitization of documents for the better efficiency and emphasized that presently in digital age give and take in connection college information i.e. information flaw is too high. College is supposed to supply information to various bodies may be government or management. To fulfill their need one must have digitized documents so those may be delivered on time. Maintaining documents in new format is quite economical and safer than traditional method. One can save these documents at multiple locations and can get easy access to it from anywhere. The cell members readily accepted the proposal and hoped that the digitization process is completed soon. The proposal was supported by Prof. Shinde S.B.

Decision: It was resolved that process digitization be initiated immediately along with traditional record keeping.

Item No. 08: Sending NAAC AQAR for academic year 2019-20 with prior permission of management

Discussion: Dr. Aware proposed the motion and pointed out that NAAC AQAR of academic year 2019-20 has been prepared. Same daft is be forwarded to accessing authority in management for the timely submission by August 2021. The issues related it was discussed at great length. NAAC coordinator briefed the cell in detail. The cell members took note of it. The proposal was supported by Dr Kamble Umesh.

Decision: It was resolved that NAAC AQAR to be completed by month of August 2021 & be sent it to NAAC office Bangalore.

Item No. 09: ISO 9001: 2015 Surveillance Audit Report.

Discussion: ISO QMR Dr. Jagtap B.S. proposed motion in front of the cell about the surveillance audit of ISO. He informed the cell members that internal audit is conducted

successfully and the proposed audit will have to be conducted online because of pandemic situation. The issue has been already discussed with Audit Agency and auditors. The cell members congratulated Dr Jagtap B.S. for his efforts and planning for the successful implantation of ISO. The proposal was supported by Dr. N.D Shaikh.

Decision: Discussion regarding ISO Audit Report was carried out and it was decided that respective process, Surveillance Audit to be completed online.

Item No. 10: Running E-content development project on academic year 20-21

Discussion: Dr. Kalhapure G.B proposed the motion and said our efforts in this direction will change the perspective regarding traditional education concept. He proposed to approve the project in this academic year i.e. 2020-21. E-content must be organized as per the subject and class requirement. He briefed about it in brief and showed what efforts are being done in this direction. Various types of learning sources digitized in the form of texts, books and reference books. These files are uploaded on the college Google drive which is called as SDMN library one may get access to material by clicking on the next website, <https://drive.google.com/drive/folders/1xBowo-xJPzlihZXSiqG43ujUzTop-8QZ?usp=sharing>

The student getting access to the drive can easily view the seven folders namely SSPU syllabi, novels, historical, competitive exam e-books, e-book for senior college. Students can also get access to the material uploaded by Savitribai Phule Pune University on ECLM portal. Specific YouTube links are made available on the drive which includes MCQs, recorded lectures of various experts. E-Learning material can be accessed through various modes internet or downloading these from the site. Online meeting on the difficulty of faced by students are done on online –meetings and Mixed Learning. A blended the communication between the provider and receiver takes place directly as in whatsapp chat rooms, or video-audio conferencing. The information is passed through forums, emails, Web-based learning CD-ROMs Audio and Visuals. The library shares link the material on the whatsapp number of the student. It gives them a user-friendly experience. The cell members appreciated the efforts of Prof Kokane P.P. and his colleagues Mr. Sayyad and Mr. Pathade in the completion of the project. The proposal was supported by Dr. Aman Shaikh.

Decision: The cell members took note of the e-content development project.

Item No. 11: Review of teachers' participation in faculty development programs, orientation, refresher course, short term course etc.

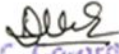
Discussion: Dr. Aman Shaikh tabled the proposal of taking review of teachers' participation in faculty development programs, orientation, refresher course, short term course in academic year 2020-21. The report of the same was placed before the cell which got accepted unanimously. It was well received and hoped that the number of teachers' continue their efforts and participation in the nearby future too.

Item No. 12: Any other Item with the permission of the chair.

No other subject was raised by members and with permission of the chair the meeting was ended with a vote of thanks to the chair.


Principal
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Principal, Dr. Kalhapure G. B.
IQAC President


IQAC Co-ordinator
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