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Annual Quality Assurance Report (AQAR)

Year- 2011-2012



Submitted by
(Online)

Mula Education Society's
Shri Dnyaneshwar Mahavidyalaya, Newasa

Outward Register No: SDM/IQAC(4)/275/2012-13
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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

(An Autonomous Institution of the University Grants Commission)

विश्वविद्यालय अनुदान आयोग का स्वायत्त मण्डल



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Submission of online AQARs - academic year 2011-12

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The NAAC has introduced a new on-line questionnaire for the annual report format to be submitted by the IQAC every year. The new format is a survey of the quality sustenance effort undertaken by the institution which would reflect the quality management strategies adopted. Broad areas cover all relevant quality enhancement efforts. It is envisaged that the response pattern by the institution would be a self learning exercise in quality sustenance effort undertaken by the institutions. The survey also intends a quality mapping which would streamline IQAC activities. Based on the quality profile created institution, strategies can be created to achieve the declared goals and objectives. NAAC will henceforth accept **only online** Annual Quality Assurance Reports (AQAR). All accredited institutions should submit their AQARs for the academic year, i.e., 2011-12 **before 30th September 2012**. If institutions have already submitted their hard copies of AQAR, they are requested to submit the same online through the new format. Filled-in hard copies of the new format need not be mailed.

NOTE

- In order to enable institutions to have a preview of the questionnaire, please see PDF version.
- When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.
- This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.
- In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.



INSTRUCTIONS

This questionnaire is designed to make a survey of the basic processes related to quality management efforts in your institution. The survey consists of five sections.

- 1. General Profile**
- 2. IQAC (Internal Quality Assurance Cell) activities**
- 3. Academic and Research Outputs**
- 4. Student Mentoring and Support System**
- 5. Governance and Innovation**

The activities of the institution in the above five sections or in other relevant areas are being surveyed to create a quality profile for the year in relation to institutional vision and goals. The survey results would enable the institution and IQAC to create a quality index profile, which would be a self learning exercise. Apart from the responses to the online survey, in case the NAAC requests for any further evidence, the information may be sent by hard copy. This would enable NAAC to make a diagnostic survey of national higher education scenario and the feedback will be provided to each participating institution. No judgement or categorization on institutional quality is intended.

IMPORTANT

In order to enable institutions to have a preview of the questionnaire, the PDF version is available on the NAAC website.

When answering this questionnaire, please ensure that no question is omitted in order to have a holistic analysis.

This survey does not allow you to have access to the filled-up form, i.e., once the 'done' button is clicked, the information will automatically reach NAAC.

In case you wish to retain printouts of the filled-up questionnaire, please take a printout of each completed page before proceeding further.

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2.

1. Kindly provide the details of the institution

Name of Institution:

Year of Establishment of the Institution:

Address Line 1:

Address Line 2:

City/Town:

State:

Postal Code:

Email Address:

2. NAAC Accreditation/ Reaccreditation Details

Year of Accreditation/ Reaccreditation:

Current Grade:

CGPA:

3. Institutional Status

Affiliated Permanent

4. Contact Person Details

Name of Head of Institution:

Contact Phone:

Email:

Website URL:

Name of IQAC Co-ordinator

Email:

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3.

SECTION I

This section is related to institutional goals, vision and mission, academic programmes and activities, strategies and action plans for institution building.

5. Number of academic programmes existing (Enter a number; 0 for nil)

Undergraduate (BA/B.Sc./B.Com etc.)	<input type="text" value="4"/>
Post Graduate (MA/M.Sc./M.Com etc.)	<input type="text" value="3"/>
Research Programmes (M.Phil/P.hD)	<input type="text" value="0"/>
Certificate Programmes	<input type="text" value="4"/>
Professional Programmes (B.Tech/M.Tech/B.Ed/M.Ed/Medicine/Pharmacy/Paramedical/Nursing etc)	<input type="text" value="0"/>
Other value added programmes	<input type="text" value="3"/>
Any other programme offered (Specify)	<input type="text" value="0"/>

6. Details on Programme Development (Enter a number; 0 for nil)

New programmes added during the year	<input type="text" value="0"/>
New programmes designed	<input type="text" value="1"/>
Programmes under revision	<input type="text" value="0"/>
Interdepartmental collaborative programmes	<input type="text" value="0"/>
Inter institutional collaborative programmes	<input type="text" value="1"/>
Number of review committee recommendations implemented (Total)	<input type="text" value="9"/>
Number of NAAC peer team recommendations implemented	<input type="text" value="5"/>

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Number of UGC/any other expert committee recommendations implemented

Number of review committee recommendation under implementation

Number of NAAC peer team recommendations under implementation

Number of UGC/ any other expert committee recommendations under implementation

7. Faculty Details (Enter a number; 0 for nil)

Total faculty strength required as per norms for all programmes

Total faculty on rolls

Faculty added during the year

Faculty positions vacant

Faculty left during the year

Total number of visiting faculty

Total number of guest faculty

8. Qualification of Faculty

PhD and Above

MPhil

Masters

Any other (Specify)

9. Faculty qualification improvement

PhD awarded to existing faculty

MPhil awarded to existing faculty

Any other degree awarded to existing faculty

10. Administrative Staff Details (Enter a number; 0 for nil)

Administrative staff (total sanctioned)

Administrative staff (Actual strength)

Added during the year of reporting

Left during the year

Number of posts vacant

11. Technical Support Staff Details (Enter a number; 0 for nil)

Technical Support Staff (Total sanctioned strength)

Technical Support Staff (Actual strength)

Added during the year

Left during the year

Number of posts vacant

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SECTION II

This section surveys the quality sustenance and development activities during the year taken up by IQAC.

It reflects quality management structure, strategies, and processes which would enhance academic quality of the institution as perceived by faculty, students, alumni, and other stakeholders (social perception of the institution) inline with the vision, mission and goals of the institution.

12. Establishment details

Year of establishment of IQAC

DD MM YYYY

/ /

13. Composition of IQAC (Enter a number; 0 for nil)

Number of IQAC members	<input type="text" value="21"/>
Number of Alumni in IQAC	<input type="text" value="0"/>
Number of Students in IQAC	<input type="text" value="0"/>
Number of Faculty in IQAC	<input type="text" value="9"/>
Number of Administrative Staff in IQAC	<input type="text" value="8"/>
Number of Technical Staff in IQAC	<input type="text" value="0"/>
Number of Management Representatives	<input type="text" value="2"/>

Number of External experts in IQAC

Number of any other stakeholder and community representatives

14. IQAC Meetings

Number of IQAC meetings held during the year

15. Whether Calendar of activities of IQAC formulated for the academic year

No

16. IQAC Plans for Development (Enter a number; 0 for nil)

Number of academic programmes proposed

Number of value added programmes proposed

Number of skill oriented programmes proposed

Number of faculty competency and development programmes proposed

Number of other staff development programmes proposed

Number of student mentoring programmes proposed

Number of co-curricular activities proposed

Number of inter departmental cooperative schemes proposed

Number of community extension programmes proposed

Any other programmes proposed (Specify)

17. IQAC Plans for development & Implementation (Enter a number; 0 for nil)

Number of academic programmes implemented

Number of value added programmes implemented

Number of skill oriented programmes implemented

Number of faculty competency and development programmes implemented

Number of other staff development programmes implemented

Number of student mentoring programmes implemented

Number of co-curricular activities implemented

Number of inter departmental cooperative programs implemented

Number of

community extension programmes implemented

Any other programmes suggested that are implemented (Specify)

18. IQAC Seminars and Conferences (Enter a number; 0 for nil)

Number of seminars/ conferences/ workshops organized by IQAC within the institution

Number of participants from the institution

Number of participants from outside

Number of external experts invited

Number of external conferences/seminars/ workshops on institutional quality attended

Number of events conducted with IQACs of other institutions as collaborative programmes

19. Did IQAC receive any funding from UGC during the year ?

Yes

No

20. If the response to Qn. 18 is Yes, please provide the amount received from UGC - (Input 0 - if NA/NIL-) Any other source including internal financial support from the management (Specify amount)

Amount Received from UGC

Amount Received

from any other
source including the
college management

0

21. Any significant contribution made by IQAC on quality enhancement during current year (Please provide details in bullet format)

- Satisfactory paper presentation, publication and attendance at conferences.
- Low drop out percentage.

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SECTION III

In this section the events, activities, and outputs in the field of research and academic areas are being surveyed.

22. Academic Programmes

Number of new academic programmes developed or designed by faculty	<input type="text" value="1"/>
Number of faculty members involved in curriculum restructuring/revision/syllabus development	<input type="text" value="1"/>
Number of programmes in which evaluation process reformation taken up and implemented	<input type="text" value="1"/>
Number of active teaching days during the current academic year	<input type="text" value="201"/>
Average percentage of attendance of students	<input type="text" value="75"/>
Percentage of classes engaged by guest faculty and temporary teachers	<input type="text" value="11"/>
Number of self financed programmes offered	<input type="text" value="4"/>
Number of aided programmes offered	<input type="text" value="3"/>
Number of programmes discontinued during the year	<input type="text" value="0"/>

23. Whether any systematic student feedback mechanism is in place ?

No

24. Feedback Details (If answer to Question 20 is Yes)

Percentage of courses where student feedback is taken

25. Is feedback for improvement provided to the faculty?

No

26. Faculty Research, Projects, and Publication details for the year

Number of major research projects undertaken during the year

Number of minor research projects undertaken during the year

Number of major ongoing projects

Number of minor ongoing projects

Number of major projects completed

Number of minor projects completed

Number of major project proposals submitted for external funding

Number of minor project proposals submitted for external funding

Number of research publications in peer reviewed journals

Number of research publications in international peer reviewed journals

Number of research publications in national peer reviewed journals

Number of research

papers accepted for
publication in international
peer reviewed journals

Number of research
papers accepted for
publication in national
peer reviewed journals

8

Average of impact factor of
publications reported

0

Number of books
published

2

Number of edited books
published

0

Number of books (single
authored) published

2

Number of books
(coauthored) published

0

Numbers of conferences
attended by faculty

84

Number of international
conferences attended

13

Number of national
conferences attended

71

Number of papers
presented in conferences

32

Number of papers
presented in international
conferences

4

Number of papers
presented in national
conferences

28

Number of conferences
organized by the
institution

1

Number of faculty acted
as experts resource
persons

3

Number of faculty acted
as experts resource
persons - international

0

Number of faculty acted
as experts resource
persons- national

3

Number of collaborations with international institutions	<input type="text" value="0"/>
Number of collaborations with national institutions	<input type="text" value="0"/>
Number of linkages created during the year	<input type="text" value="0"/>
Total budget for research for current year as a percentage of total institution budget	<input type="text" value="0"/>
Amount of external research funding received in the year	<input type="text" value="251500"/>
Number of patents received in the year	<input type="text" value="0"/>
Number of patents applied for in the year	<input type="text" value="0"/>
Number of research awards/ recognitions received by faculty and research fellows of the institute in the year	<input type="text" value="0"/>
Number of PhDs awarded during the year	<input type="text" value="3"/>
Percentage of faculty members invited as external experts/resource persons/reviewers/referees or any other significant research activities	<input type="text" value="9"/>

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SECTION IV

This section deals with Student Mentoring and Support System existing in the institution. This includes student activities, mentoring, and opportunities for development and inclusive practices.

27. Student Details and Support Mechanisms

The total intake of students for various courses (Sanctioned)	<input type="text" value="1464"/>
Actual enrollment during the year	<input type="text" value="1238"/>
Student dropout percentage during the year	<input type="text" value="1"/>
Success percentage in the final examination across the courses	<input type="text" value="88"/>
Number of academic distinctions in the final examination and percentage	<input type="text" value="25"/>
Number of students who got admitted to institutions of national importance	<input type="text" value="0"/>
Number of students admitted to institutions abroad	<input type="text" value="0"/>
Number of students qualified in UGC NET/ SET	<input type="text" value="3"/>
Number of students	

qualified GATE/ CAT/
other examination
(Specify)

28. Does student support mechanism exist for coaching for competitive examinations?

No

29. Student participation, if response is yes to Qn. 27

Number of students
participated

30. Does student counselling and guidance service exist ?

No

31. Student participation, if answer to Qn. 29 is yes

Number of students
participated

32. Career Guidance

Number of career
guidance
programmes
organized

Percentage of
students participated
in career guidance
programmes

33. Is there provision for campus placement?

No

34. If yes to Qn. 32

Number of students
participated in
campus selection
programmes

Number of students selected for placement during the year

35. Does gender sensitization program exist ?

Yes

36. If Answer is Yes to Qn 34

Number of programmes organized

37. Student activities

Number of students participated in external cultural events

Number of prizes won by students in external cultural events

Number of cultural events conducted by the institute for the students

Number of students participated in international sports and games events

Number of students participated in national level sports and games events

Number of students participated in state level sports and games events

Number of students participated in university level sports

and games events

Number of prizes won by students in international sports and games events

Number of prizes won by students in national level sports and games events

Number of prizes won by students in state level sports and games events

Number of prizes won by students in university level sports and games events

Number of sports and games events conducted by the institute for the students

38. Composition of students

Percentage of Scheduled Caste

Percentage of Scheduled Tribe

Percentage of other backward communities

Percentage of women students

Percentage of physically challenged

Percentage of rural students

Percentage of urban students

39. Scholarships and Financial Support

Number of students

availing financial support from the institution

Amount disbursed as financial support from the institution

Number of students awarded scholarship from the institution

Number of students received notable national/international achievements/recognition

40. Student initiatives

Number of community upliftment programmes initiated by students

Number of literary programmes initiated by students

Number of social action initiatives based on science / environment initiated by students

Number of student research initiatives

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SECTION V

This section surveys the Governance and Innovation at the institution related to quality management. The educational management strategies adopted and in practice for achieving the objectives are focussed.

41. Whether perspective plan for overall developmental activities is created ?

Yes ✓

No

42. If the answer for Qn. 40 is Yes, is the plan implemented and monitored ?

Yes ✓

No

43. Whether benchmarking is created for institutional quality management efforts ?

Yes

No ✓

44. If the answer to Question 42 is Yes, please list the benchmarking in various areas of development in bullet format

45. Is a Management Information System (MIS) in place ?

Yes ✓

No

46. If answer to question 44 is Yes, please provide details of MIS applied to

- 1. Administrative procedures including finance**
- 2. Student admission**
- 3. Student records**
- 4. Evaluation and examination procedures**
- 5. Research administration**
- 6. Others**

(enter the respective details corresponding to the serial numbers)

• Relaxation in working hours.
6. Others

47. Existence of learning resource management

	Yes	No
e-database in library		✓
ICT and smartclass room	✓	
e-learning sources (e-Books, e-Journals)		✓
Production of teaching modules		✓
Interactive learning facilities	✓	

48. Internal resource mobilization : Kindly provide the amount contributed

Research	0
Consultancy and training	0
Student contribution	0
Alumni contribution	0
Wellwishers	0

49. Infrastructure and welfare spending: Please specify the amount

Amount spent for infrastructure development	1441288
Amount spent for	2373596

student welfare

Amount spent for
staff welfare

553767

50. Is delegation of authority practiced

Yes ✓

No

51. Does grievance redressal cell exist ?

Yes

No

Faculty

✓

Students

✓

Staff

✓

52. Grievances received from faculty and resolved (Enter a number; 0 for nil)

Number of grievances
received

0

Number of grievances
resolved

0

53. Number of grievances received from students and resolved (Enter a number; 0 for nil)

Number of grievances
received

77

Number of grievances
resolved

74

54. Number of grievances received from other staff members and resolved (Enter a number; 0 for nil)

Number of grievances
received

0

Number of grievances
resolved

0

55. Has the institution conducted any SWOT analysis during the year

Yes ✓

No

56. The SWOT analysis was done by internal or by external agency

Internal ✓

External

57. Kindly provide three identified strengths from SWOT Analysis (in bullet format)

• Achievements in sports and games at national and state level besides the participation.

58. Kindly provide three identified weaknesses from the SWOT analysis (in bullet format)

• Need of formal mechanism.
• Need of perspective planning.

59. Kindly provide two opportunities identified from the SWOT analysis (in bullet format)

• Extra coaching for sports and games are to be introduced.

60. Kindly provide two identified challenges/threats from SWOT analysis (in bullet format)

• placement facilities.
• To establish academic, research collaboration and linkages.

61. Identify any significant progress made by the institution towards acheiving the goals and objectives during the year (list below in bullet format)

• common room and toilet blocks for physically handicapped.

62. How do you perceive the role of NAAC in the quality development of your institution (Suggestions in bullet format to be given below)

- Provided the vision and insight.
- Motivated for self-assessment.
- Realized the importance of continuous

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IQAC Co-ordinator
Shri Dnyaneshwar Mahavidyalaya,
Newasa, Dist. Ahmednagar



PRINCIPAL
Shri Dnyaneshwar Mahavidyalaya
Newasa, Dist. Ahmednagar.

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CONCLUDING REMARKS

This exercise is intended to make a self analysis of the quality development of the institution during the year. The perspective plan and implementation for every year is to be documented and analysed to get a cumulative index for the period of accreditation and reaccreditation. Any substantial changes / initiative in this direction is to be separately listed. The best practices in various areas can be listed as a separate annexure. The data will be used to create a quality profile based on the total score index arrived at and this would help to map the institutions' strengths and areas of improvement.

NAAC will provide feedback and a quality profile based on analysis of your inputs if you desire so.

Thank you for your participation.

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Q. 21.

- Satisfactory paper presentation, publication and attendance at conferences.
- Low drop out percentage.
- Examination reforms- 1. Internal Vigilance Squad 2. Committee for Unfair means.

Q. 46.

1. Administrative procedures including finance

- Formation of administrative committees, curricular and co-curricular activities for smooth running.
- The budget from all committee and departments is called.
- Overall budget is prepared and approved in the LMC.
- Annual planning is prepared and displayed.
- Term-wise reports are called.
- Administering of non-planned activities.

2. Student admission

- Wide publicity is given through local newspapers, advertisements, pamphlets and prospectus.
- Schedule of admission is displayed and observe.
- Feedback is collected from respective admission committee members along with office staff.

3. Student records

- The computerized admission fee receipts.
- Computerized class lists.
- Computerized scholarships records.

4. Evaluation and examination procedures

- University online examination form.
- Annual as well as semester exam pattern besides continuous evaluation.
- Central assessment programme.
- Computerized mark sheets.
- Recheck and revaluation procedure.

5. Research administration

- Special committee.
- Motivation for undertaking research projects by the faculty and staff.
- Provision of study leave and fellowships.
- Relaxation in working hours.

6. Others

NA

Q. 57.

- Construction of class room, virtual class room, girl's common room and toilet blocks for physically handicapped.
- Admission and examination software modules.

- Achievements in sports and games at national and state level besides the participation.

Q. 58.

- Need of formal mechanism.
- Need of perspective planning.

Q. 59.

- Certificate and diploma courses are to be introduced.
- INFLIBNET facility is to be introduced.
- Extra coaching for sports and games are to be introduced.

Q. 60.

- To provide consultancy, career guidance and placement facilities.
- To establish academic, research collaboration and linkages.

Q. 61.

- Enhancement of English communication skill.
- Conference on environmental science.
- Formation of mechanism to identify weaker students.
- Commencement of green, neat, clean campus project through
 1. Plantation of 160 coconut trees.
 2. Fencing of the garden to protect the trees.
 3. Water management through drip system.
- Construction of virtual class rooms, girl's common room and toilet blocks for physically handicapped.

Q. 62.

- Provided the vision and insight.
- Motivated for self-assessment.
- Realized the importance of continuous evaluation.
- Realized to create able citizens to compute globally.
- Understood different management mechanism.
- Created social awareness and responsibility.
- Created awareness about curriculum- industry linkage.